



RITU AMRITA

Professional Indexer

www.bookindexingservices.com

Certificate of Completion of
ASI Training Course



TYPE OF WORK AND WORK SETTING

Subject Index
Author/Name Index
Database Index
Encyclopedia Index
Index formatting
Page number/Folio update

SPECIALTIES

Academic monographs
Scientific Technical and Medical
Humanities
Management
Economics

PLATFORMS

Cindex and MS Word

CONTACT



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PROFILE

Ritu Amrita is a professional back-of-the-book indexer with over 18 years of experience in academic and scholarly publishing. She has indexed more than 500 books across a wide range of Disciplines, including STEM, the humanities, and the social Sciences.

Holding a Master's degree in Biotechnology and training from American Society for Indexing (ASI), she is committed to producing accurate, well-structured, and reader-friendly indexes That meet the highest publishing standards.

EXPERIENCE

Freelance Indexer

05/2015–Present

More than 500 books.
Working directly with authors/publishers
Working as a sub-vendor to pre-press vendors

Indexer

SPI Global
03/2013-05/2025, Puducherry

Junior Indexer

SPI Global
02/2008–11/2008

EDUCATION

M Sc (Biotechnology)

Bangalore University, Bangalore
05/2005 –05/2007

B Sc (Botany)

Vinoba Bhawe University, Bokaro
05/2002 –04/2005